



**Board of Directors Meeting
Wednesday, January 12, 2022**

Virtual Zoom meeting - Meeting ID: 868 7577 4500

Passcode: 558396

5:00 PM

I. Roll Call:

- a. **Present:** John Faulise Jr. – Chairman (Griswold), Dr. Michael Betten (Bozrah), Lillian Rafeldt (Voluntown), Thomas Craney (Franklin), Frank Jacaruso (Norwich), Rebecca Melucci (Norwich) Deb Schober (Montville), Damian Rickard (Lisbon),
- b. **Absent:** Dr. Elizabeth Osga (Griswold), Keith Wentworth (Lebanon), Gary Allyn (Montville), Sandra Allyn-Gauthier (Preston), Frank Jacaruso (Norwich), Kevin Lyden (Salem)
- c. **Vacant:** 2-Norwich vacancy; 1-Sprague vacancy

The meeting was called to order at 5:01PM. A moment of silence was observed for former Board Member Gerald Stefon (Sprague).

II. Audience of Citizens: None

III. Approval of Board Minutes for November 10, 2021: A motion was made by Mike Betten, seconded by Tom Craney to accept the minutes with the change to the X. Next Meeting: January 12, 2022. John Faulise abstained. All in Favor. Motion passed

IV. June 30, 2021 AUDIT PRESENTATION: Jason Cote, Hoyt, Filipetti & Malaghan LLC, presented the DRAFT audit to the Board. Mr. Cote stated it was a clean audit. A recommendation was made to create a formal Cost Allocation Plan and work on building a stronger fund balance based on current expenditures. A motion was made by Dr. Michael Betten, seconded by Damian Rickard to accept the audit as presented. All in favor. Motion passed

V. Communications:

- a. NONE.

VI. Committees:

- a. Finance Committee: Virtual Meeting.
- b. HR Subcommittee: Lili presented her report for the Subcommittee. The Committee compared current salaries of UHD employees to data from other CT health district. The committee asked to have a sanitarian salary breakdown based on salary/qualifications. The Committee discussed the recommendation to the Board of a second market adjustment to the UHD Director salary in fiscal year 22/23 of \$3,000.

VII. Management Reports

a. Director of Health Report:

- a. The Director of Health gave a verbal report of activities since the Boards last meeting.

- b. **Environmental Health Report:** NONE
- c. **Public Health Nurse report:** NONE

VIII. **New Business:**

- a. **Employee Boot Stipend:** TABLED

IX. **Old Business:**

- a. **Board of Director bylaws:** TABLED

X. **Other –**

- XI. **Next Meeting:** March 9, 2022 5:00 pm (virtual)

Meeting adjourned at 5:49 pm

Respectfully submitted,

Laura Boudah