



Board of Directors Meeting
Wednesday, September 9, 2020
Virtual Zoom meeting - Meeting ID: 831 0746 1213
6:00 PM

I. Roll Call:

- a. **Present:** Gary Allyn (Montville), Damian Rickard (Lisbon), Dr. Michael Betten (Bozrah), John Faulise Jr. – Chairman (Griswold), Lillian Rafeldt (Voluntown), Keith Wentworth (Lebanon), Thomas Craney (Franklin), Kevin Lyden (Salem), Frank Jacaruso (Norwich), Gerald Stefon (Sprague),
- b. **Absent:** Sherry Ostrout (Norwich), Shane Roberts (Norwich), Deb Schober (Montville), Rebecca Melucchi (Norwich) Dr. Elizabeth Osga (Griswold)
- c. **Vacant:** none

II. Audience of Citizens: None

III. Approval of Board Minutes for May 13, 2020 meeting: A motion was made by Michael Betten, seconded by Tom Craney to accept the minutes with a few grammatical changes Section VI Management Reports (c) removal of “the fall” and section VII new business change *executive order is to executive order has*. All in Favor. Motion passed

IV. Communications:

- a. There were no communications received

V. Committees:

- a. Finance Committee: Did not meet. A financial report was presented with an overview of Revenue / Expenses as of August 31, 2020. The income has been coming in steadily due to the program fees received for building activities within our communities. We have been monitoring this due to fear of greatly reduced program fees with the pandemic. The audit has been going well. Everything is being done virtually this year due to COVID. The Draft should be completed by the next Board meeting. Uncas Health has been made aware of ELC Enhancing Detection Coop Agreement Project funding available which would be used to hire a contact tracer and an additional nurse to assist with the COVID tracing, Reopen Connecticut efforts and daily questions and complaints received by the public.
- b. HR Subcommittee: Did not meet.

VI. Management Reports

- a. **Director of Health Report:** The report was provided to the Board and reviewed by the Director.
Patrick introduced Sherry Ostrout to the Board. Sherry is a Board representative for Norwich.
Patrick wanted to give a special Thank You to Betty Osga for all her help with the school reopening plans.
- b. **Environmental Health Report:** There was no report provided. B100a reviews, new construction, septic repairs, site testing and plan reviews have been keeping the staff very busy. Our office has seen a large amount of activity during the pandemic. To date we have had 11 salon closures, 6 restaurant closures and 1 daycare closure due to COVID-19. Our staff has been very busy with phone calls regarding no masks being worn. Even though a lot of places are not regulated by the Uncas Health our staff has been places phone calls to advise of governor order to wear masks, etc. Staff is conducting mostly virtual inspections and some on site food service and salon inspections.
- c. **Public Health Nurse report:** None.

VII. New Business:

- a. **2021 Board of Director meeting dates:** The dates were accepted with the change of the meetings starting at 5:00 pm, not 6:00 pm. A motion was made by Kevin Lyden, seconded by Frank Jacaruso. All in favor. Motion Passed.

An updated schedule will be sent out to everyone to confirm the time. The November 18, 2020 meeting will remain at 6:00 pm

VIII. Old Business –

- a. **Board of Director bylaws:** TABLED

IX. Other – nothing to report

X. Next Meeting: November 18, 2020

meeting adjourned at 7:04 pm

Respectfully submitted,

Laura Boudah