



**Board of Directors Meeting
Wednesday, March 11, 2020
Uncas Health District Office, 401 West Thames St., Norwich
6:00 PM**

I. Roll Call:

- a. **Present:** Frank Jacaruso (Norwich), Damian Rickard (Lisbon), Dr. Michael Betten (Bozrah), John Faulise Jr. – Chairman (Griswold), Lillian Rafeldt (Voluntown), Keith Wentworth (Lebanon), Kevin Lyden (Salem), Dr. Elizabeth Osga (Griswold), Thomas Craney (Franklin), Deb Schober (Montville), Gerald Stefon (Sprague), Shane Roberts (Norwich)
- b. **Absent:** Gary Allyn (Montville), Sandra Allyn-Gauthier (Preston)
- c. **Vacant:** 2 Norwich representatives

Shane Roberts (Norwich) attending. He is a newly appointed Board Member representing Norwich. He was welcomed by all Board Members

II. Audience of Citizens: None

III. Public Hearing regarding budget 20/21:

Public Hearing: The Public Hearing was called to order at 6:09 PM

The Public Hearing was advertised in The Bulletin as required by CGS

There were no members of the public present for comment.

The Public Hearing was closed at 6:48PM having no comment from the public

After discussing the proposed income and expenses budgeted for fiscal year 20/21, A motion was made by Kevin Lyden and seconded by Michael Betten to accept the 20/21 budget with anticipated income of \$1,434,527 and anticipated expenses of \$1,432,694 which includes a 2% increase to staff salary. All in Favor. Motion Passed.

IV. Approval of Minutes: The minutes for the January 8, 2020 meeting were approved by Dr. Michael Betten, seconded by Frank Jacaruso with the removal of the abstained members. Motion Passed.

V. Communications:

- a. DOH reappointment letter from State of CT DPH was received reappointing Patrick McCormack as Director of Health for a 3 year term expiring on March 15, 2023.

VI. Committees:

- a. Finance Committee did not meet. The Board looked over the report for July – March 2019. The budget vs actual report had nothing to address at this time. There was discussion regarding the importance of this committee. Damian Rickard offered to become a part of committee. The committee will consist of Kevin Lyden (Chairman), Frank Jacaruso, Michael Betten and Damian Rickard. Patrick will reach out to Sandra Allyn-Gauthier
- b. HR Subcommittee: The committee (consisting of Betty Osga, Lilian Rafeldt, Keith Wentworth) met on February 26, 2020. The HR Committee was charged with the task of reviewing District salaries and wages in comparison to other CT Health agencies. The committee was pleased to find that District compensation for the majority of positions is at least at the mean. The committee made a recommendation to the board to consider a gradual phase in over the next two years, if funding allows, to get all salaries in line with the mean.

VII. Management Reports

- a. **Director of Health Report:** The report was provided to the Board and reviewed by the Director
- b. **Environmental Health Report:** The January – February 2020 report was reviewed with no questions
- c. **Public Health Nurse report:** No report was submitted

VIII. New Business

- a. **Survey Results for Board meeting times / days/ frequency:** The results from the survey was reviewed a second time. It was decided to keep the meetings on the same dates and time for now. There will be no change.

IX. Old Business –

- a. **PHAB Update:** This item will be removed from Agenda and until at such time the process is started back up.
- b. **Board of Director bylaws:** TABLED

X. Other – nothing to report

XI. Next Meeting: May 13, 2020

meeting adjourned at 8:03 pm

Respectfully submitted,

Laura Boudah