



**Finance Committee Meeting Minutes
March 13, 2019 - 5:00 PM
Uncas Health District Office
401 West Thames Street, Norwich**

Present: Dr. Michael Betten, Frank Jacaruso, Kevin Lyden, Claude Pellegrino, Patrick McCormack and Laura Boudah

Absent: Gary Allyn

I. Call to Order: 5:02 PM

- a. **Review minutes of January 9, 2019:** Meeting minutes were reviewed and motion made to accept by Dr. Michael Betten, with a second by John Faulise.

II. Review of the DRAFT 19/20 budget:

- a. After reviewing the DRAFT budget. A recommendation will be made to the Board of Directors to accept the budget of \$1,409,270 and commit \$104,454 of the fund balance to balance out the shortfall of the budget. There are pending grant applications which, if approved, will reduce the planned shortfall (The shortfall was created with unforeseen staff cost increase which will be monitored and addressed as to not happen in the future).

III. Review of December 2018 actual v. budget report:

A review of the actual v. budget report was performed by the committee. Income from grants is still pending and should be received soon. All expenses are in line with current budget.

IV. Other:

- a. Vehicle purchase: The order for the vehicle has been placed and is pending delivery. No estimated date has been received yet.

V. Next Meeting Date: May 8, 2019

VI. Adjournment: Meeting adjourned at 5:58 PM.

Respectfully submitted,

Laura Boudah