



**Finance Committee Meeting Minutes
January 9, 2019 - 5:00 PM
Uncas Health District Office
401 West Thames Street, Norwich**

Present: Dr. Michael Betten, Frank Jacaruso, Claude Pellegrino, Patrick McCormack and Laura Boudah

Absent: John Faulise, Jr. and Kevin Lyden

I. Call to Order: 5:00 PM

- a. **Review minutes of November 14, 2018:** Meeting minutes were reviewed and motion made to accept by Dr. Michael Betten, with a second by Frank Jacaruso

II. Review of December 2018 actual v. budget report:

A review of the actual v. budget report was performed by the committee. Income from grants is still pending and should be received soon. The State implemented a new online system for grants which has slowed the process down. All expenses are in line with current budget.

III. Other:

- a. **Vehicle purchase:** After viewing quotes received from the City of Norwich, a recommendation will be made by the Finance Committee to approve the purchase of a 2019 Ford Escape. A recommendation will be made to obtain balance needed for the vehicle from the Fund Balance. The approximate amount required will be \$11,000.

IV. Next Meeting Date: March 13, 2019

V. Adjournment: Meeting adjourned at 5:55 PM.

Respectfully submitted,

Laura Boudah