



**Board of Directors Meeting
Wednesday, March 13, 2019
Uncas Health District Office, 401 West Thames St., Norwich
6:00 PM**

Meeting Minutes

I. ROLL CALL:

- a. **Present:** Dr. Michael Betten (Bozrah), John Faulise Jr. (Griswold), Frank Jacaruso (Norwich), Kevin Lyden (Salem), Claude Pellegrino (Sprague), Lillian Rafeldt (Voluntown) via call in, Damian Rickard (Lisbon), Deb Schober (Montville), Keith Wentworth (Lebanon), William Warzecha (Chairman-Norwich), Patrick McCormack, Laura Boudah.
- b. **Absent:** Gary Allyn (Montville), Thomas Craney (Franklin), Dr. Elizabeth Osga (Griswold)
- c. **Vacant:** 2-Norwich representatives

II. Audience of Citizens: No citizens present

Public Hearing: The Public Hearing was called to order at 6:02 PM

The Public Hearing was advertised in The Bulletin as required by CGS

Chairman William Warzecha asked if anyone from public would like to speak on behalf of the budget. There were no members of the public present for comment.

The Public Hearing was closed at 6:10PM having no comment from the public

A PRESENTATION OF THE FYE 2020 Budget: Claude Pellegrino gave a summary of the draft FYE 2020 budget. The Finance Committee recommended adding \$10,000 to program fees income for the addition of the Town of Preston in June 2019. The Governor proposed a decrease in the Per Capita funds received from the State of Connecticut but there has been nothing set at this point. The Finance Committee recommended to the Board to accept the DRAFT budget for fiscal year July 1, 2019-June 30, 2020 of \$1,409,270. The budget reflects a budgeted shortfall due to a planned increase in staff and decrease in current grant funding of \$104,454 as of the vote on the budget. The intent of Director and staff is to apply for additional funding to increase revenues to offset the shortfall.

A motion was made by John Faulise, seconded by Kevin Lyden to approve the 19/20 budget of \$1,409,270 and to commit \$104,454 of the fund balance to offset the approved 19/20 budget. All in Favor. Motion Passed.

A motion was made by Frank Jacaruso, seconded by Kevin Lyden to secure a letter from staff.

A motion was made by John Faulise, seconded by Joanne Merolla-Martin to close the public hearing. All in Favor. Motion Passed.

- III. **Approval of Board Minutes for meeting of January 9, 2019:** A motion made to accept the minutes for the January meeting by Frank Jacaruo, Seconded by Dr. Michael Betten. Deb Schober, John Faulise and Keith Wentworth abstained from the vote. Motion passed.

IV. **Communications:**

- a. **TVCCA:** A letter was received from TVCCA thanking UHD employees for participating in the 2018 Santa Winter Boot Project. The UHD employees donated six pairs of boots in various sizes.

V. **Committee Reports:**

- a. Finance Committee:
i. Budget vs Actual Report:
The financials are on schedule as budgeted. The current expenses will be monitored closely.

VI. **Management Reports:**

- a. DOH Report: A written report was given in the Board packet and was read through at the meeting.
b. Environmental Health Report: A written report was given in the Board packet and was read through at the meeting.
c. Public Health Nurse Report: A written summary report was given in the Board packet and was read through at the meeting.

VII. **New Business:**

VIII. **Old Business:**

- a. PHAB Update:
i. Strategic Plan: The plan continues to be developed with HRiA

- b. Board of Directors Bylaws: TABLED

IX. **Other:**

- X. **Next Meeting:** May 8, 2019

XI. **Adjournment:** 7:41 PM

Respectfully submitted,

Laura Boudah
Office Manager