



**Minutes for the Meeting of the Uncas Health District Board of Directors
January 11, 2017, 6:00 PM**

Location: Uncas Health District office
401 W. Thames Street, Norwich, CT

1. Attendance:

Board Members: Claude Pellegrino (Sprague), Dr. Michael Betten (Bozrah), Kevin Lyden (Salem), JoAnn Merolla-Martin (Norwich), Lili Rafeldt (Voluntown), Damian Rickard (Lisbon), Deb Schober (Montville), William Warzecha (Norwich), Keith Wentworth (Lebanon)

Uncas Health District Staff: Patrick McCormack, Director of Health

Absent: Gary Allyn (Montville), Frank Jacaruso (Norwich), John Faulise (Griswold), Elizabeth Osga (Griswold), Jane O’Friel (Norwich),

2. Audience of Citizens: NONE

Meeting called to order: 5:59 PM

3. MINUTES: A Motion was made by Kevin Lyden, seconded by JoAnn Merolla-Martin to accept the Minutes of the November 9, 2016. All in favor. Motion Passed at 6:00 PM.

4. COMMUNICATION: NONE

5. RE-APPOINTMENT OF DIRECTOR OF HEALTH: A motion was made by Kevin Lyden to request the Commissioner of the Connecticut Department of Public Health to re-appoint the Director of Health, Patrick McCormack, for another 3-year term. The motion was seconded by JoAnn Merolla-Martin. All in Favor. Motion Passed at 6:02 PM.

6. FY 2016 AUDIT PRESENTATION BY MARCIA MARIEN, O’CONNOR DAVIES: At 6:03 PM, Marcia Marien reviewed the short-term balance sheet. Claude Pellegrino and several other members asked for the grant budgeted expenses, covering administrative costs, be provided as a number rather than zeroed out.

Bill Warzecha arrived at 6:25 PM.

Kevin Lyden made a motion to accept the audited financial statements for FY 2016 as presented; seconded by Keith Wentworth. All in favor. Motion accepted at 6:38 PM.

7. COMMITTEE REPORTS:

A. **Finance Committee Report:**

- a. The budget vs actual for November 2016 was reviewed by the committee. The reports are in line with budget projections.

8. MANAGEMENT REPORTS:

- A. **Director of Health:** A written report was given in the Board packet and was read through at the meeting.
- B. **Environmental Health Report:**
 - a. A written report was provided with the Board packets.
- C. **Public Health Nurse Report**
 - a. A written report was provided with the Board packets.

9. NEW BUSINESS: None

10. OLD BUSINESS: None

11. OTHER:

The next meeting date is scheduled for March 8, 2017

12. ADJOURNMENT: With no further business to address, the meeting was adjourned at 7:00 PM.

All in Favor.

Respectfully Submitted,
Patrick McCormack, Director of Health